

Minutes from 2nd NDA Board Meeting 2021

Date: Tuesday October 12, 2021, at 15:00-17:10 CET

Place: Zoom

Present:

Denmark: Tove Agner, Christian Vestergaard, Gregor Jemec, Deirdre Nathalie Dufour (locum)

Finland: Kaisa Tasanen-Määttä, Teea Salmi, Katariina Hannula-Jouppi

Iceland: Bolli Bjarnason, Gisli Ingvarsson (locum)

Norway: Petter Gjersvik

Sweden: John Paoli, Johan Dahlén Gyllencreutz, Amra Osmanovic (locum)

NDA Office: Agneta Andersson

Not present: Ditte Saunte (congress secretary), Jenna Huld Eysteinsdóttir, Usha Hartgill, Katarina Stangeland, Anna Josefson

The meeting was chaired by John. The following items were discussed, with actions requiring follow-up underlined:

§38 Opening and welcome to new NDA board members

John wished everyone welcome, particularly Amra and Gisli.

§39 Minutes from NDA board meeting on March 16, 2021 and review of actions requiring follow-up

The final version of the minutes had been sent to and approved by all NDA Board members in March 2021. Petter reported on the follow-up of specific issues.

The content of all e-mails sent from NDA to the members of the national societies should be put up as a news item on the frontpage of the NDA website – with some possible exceptions.

§40 2022 Nordic Congress in Copenhagen

Gregor gave an oral presentation on behalf of the organizing committee. CAP Partner is a professional congress organizer with previous experience with similar meetings. Date, budget, and venue is set, and >10 companies have committed to sponsor the meeting.

A preliminary program with 12 sessions is planned in addition to a nurse symposium, free communications session and posters. Most sessions will be based on a narrative concept with three chairpersons and 5-6 speakers. The new Skin Inflammation Centre in Copenhagen will host the congress Tuesday evening. General assembly meetings for the Danish, Swedish and Norwegian societies will be held on Wednesday before lunch, and the NDA board report meeting will be held on Friday morning.

The 1st announcement was sent out this spring, and the 2nd announcement with request for abstracts will be sent out before the end of October. A local subcommittee will decide which abstract should be accepted as oral or poster presentation. Registration will probably start before the end of October.

Gregor (or Ditte) will send the congress budget and the preliminary program by e-mail to all NDA board members.

One NDA board member from each country should inform their society and special interest groups who wish to hold meetings during the congress, to contact CAP Partner in order to reserve adequate meeting rooms.

The board decided to set up 5 travel grants, each 7000 SEK, for residents and young researchers from the three Baltic countries. Grant recipients will be decided by John, Petter and Teea. Petter will write a draft announcement of the Baltic travel grants, based on the announcement of a similar grant for the 2019 congress (sent to him by John).

The board decided to encourage each national society to put up several travel grants of 7,000 SEK for residents and young researchers. NDA will reimburse 3000 SEK for 10, 5, 5 and 5 grants for Sweden, Denmark, Norway and Finland, respectively, and one for Iceland. Each society will decide who shall be given a travel grant. Petter will write a draft letter to the national society boards, based on the announcement of a similar grant for the 2019 congress (sent to him by John).

The congress committee will decide whether to print a congress abstract book or not. Gregor will notify the board of their decision during the next few weeks. Electronic abstracts should be available to all members of the Nordic national societies and be put up on the NDA website in due course.

§41 Economy and budget

Agneta presented the NDA financial status for 2021, showing a small surplus after taxes. It is unclear why or whether NDA is obliged to pay tax on its surplus, something SSDV is not. Agneta will check out why or whether NDA is obliged to pay tax on its surplus.

§42 Nordic courses – an update

Tove gave a short update. No face-to-face Nordic course has been held since March 2020 due to the corona restrictions. The 3rd Nordic Course on Virtual Dermatopathology and the 5th Nordic Course on Dermatoscopy were held as virtual courses on October 22-23, 2020, and January 15, 2021, respectively.

Face-to-face Nordic courses on laser and dermatoscopy are planned for late 2021/early 2022 and May 5, 2022, respectively. A Nordic course on skin surgery is planned for the summer or early autumn 2022, but no date is set yet.

§43 NDA Research Committee – an update

Teea gave an update on behalf of the NDA Research Committee. Next committee meeting will be held shortly. Teea will contact previous recipients of research grants in order to have them publish short reports on the NDA website. A special research session is proposed for the Nordic congress.

NDA will continue to publish dissertation summaries on the NDA website. A summary of all doctoral theses from the Nordic countries should be sent to Agneta using a specific template. Teea will send Agneta instructions on how to prepare the summaries including a template. Agneta has agreed to help with the layout including the NDA logo and publish these as part of her services to the association.

§44 2021 NDA Research Grant

11 applications for the 2021 NDA Research Grant have been received. The applications will be evaluated and scored by all NDA Research Committee members in order to select one or two grant winners, who will be announced as soon as possible (Teea).

§45 Updates from the national societies

Representatives from all national societies gave short updates from their respective countries.

§46 Proposal for change in the NDA bylaws

The board decided to propose a change in the NDA bylaws in order to allow re-appointment of NDA board members twice (and not once). Petter will write to the board of each national society for approval. A final decision will be made at the next NDA board meeting to comply with the present bylaws.

§47 NDA leadership 2022-25

John and Petter will step down in 2022 as NDA president and secretary general, respectively. Christian and Deirdre are willing to serve as NDA president and secretary general, respectively, for the period 2022-25. Katarina is willing to continue as NDA treasurer.

Petter will contact the boards of the national societies to remind them to appoint NDA board members for the period 2022-25, one of whom should be the national society president or a national society board member.

§48 2025 Nordic Congress

Bolli informed the NDA board that the Icelandic society is willing to host the next Nordic Congress in 2025.

§49 Other issues

Forum for Nordic Dermato-Venereology, which has been the official journal of NDA for many years, will cease to exist at the end of this year. The NDA website will then be the primary information platform for NDA.

§50 Date and place of next meeting

The next NDA board meeting will be held in Copenhagen on Tuesday afternoon April 19th, 2022.

Petter Gjersvik
NDA Secretary General

Reviewed by John Paoli 2021-10-13. Sent to all NDA board members 2021-10-14
Considered approved 2021-11-01. Corrected 2021-11-05