

NDA Board meeting minutes

Date: March 31, 2017 (10:30 am - 12:30 pm)

Place: Hilton Copenhagen Airport, Ellehammersvej 20, DK-2770 Kastrup

Attending board members: Agneta Andersson, Bolli Bjarnason, Johan Dahlén Gyllencreutz, Deirdre Nathalie Dufour, Petter Gjersvik, Gregor Jemec, John Paoli, Sirkku Peltonen, Kristin Ryggen, Teea Salmi, Kaisa Tasanen-Maatta, Katarina Zak Stangeland and Elisabet Nylander (via phone link).

Unable to attend: Jan Cezary Sitek, Elisabet Reykdal Jóhannesdóttir, Tove Agner.

- **Note:** All actions requiring follow-up are underlined. -

§10 Welcome and opening of the meeting (GJ)

GJ welcomed all present board members and opened the meeting.

§11 Approval of past board meeting minutes and review of all actions requiring follow-up (JP, GJ)

The board meeting minutes from Trondheim were reviewed by JP. All actions had been followed up and completed. The minutes were approved by the board.

§12 Economy (KZS)

KZS reviewed the current financial report from the society (Appendix 1). In summary, the NDA has a relatively balanced economy with an appropriately sized capital buffer for future congresses and other activities with a total capital of 1,438,337 SEK as of Dec 31, 2016. The decrease of our equity by approximately 230,000 SEK since last year is mainly due to the travel grants paid out for increasing participation in the NCDV in Trondheim. KR and PG confirmed the results from the NCDV in Trondheim. The congress costs (48,441 SEK) covered hotel costs for 20 invited speakers. PG confirmed that the NDA board had previously promised to cover these costs. The congress gifts discussed during the meeting will be paid for by the Norwegian Society for Dermatology and Venereology.

In the future, we may not be able to count on surpluses from our congresses due to the new rules that apply to the sponsors. Thus, we may have to consider increasing our membership fees in the future. The current fees are quite modest (30 SEK for each member of the 5 national societies). This should be discussed again in Geneva in September.

KZS and AA will file our tax return during the spring. The taxes last year were 0 SEK.

The board also discussed the election of two new auditors. JP will email Antti Lauerma (F) and Olle Larkö (S) to begin with to ask if they would be willing to help. Eva Benfeldt (DK) is also an option if they decline.

§13 NCDV 2019 in Gothenburg (JP)

JP presented the NCDV website (www.nordicderm2019.com), the local organizing committee and the program committee. The congress dates are May 8-10, 2019, the venue will be Clarion Post Hotel in central Gothenburg and the PCO is Resia. The program will have a similar format to the NCDV on Trondheim starting with lunch on Wednesday and ending at lunchtime on Friday. The Swedish Society for Dermatology and Venereology (SSDV) will hold their annual general meeting prior to the inauguration on Wednesday morning. The program committee will meet on

April 5, 2017 to commence work with the program. Symposia, keynote speakers, free communications and posters are planned. Nurses will also be invited and patient representatives may be invited to speak.

§14 Report from the Education Committee (TA)

TA was not able to attend the meeting, but she sent a report from the Education Committee prior to the meeting (Appendix 2). The report was discussed. Apart from what is mentioned in the Appendix, we also have the Nordic course on Global Dermatology, which was hosted by Maria Bradley (Karolinska) recently. All details are available on our website. The board also discussed the fact that many non-Nordic participants wish to attend our NDA courses. The board decided that 10% of the available spots for the courses should be reserved for international participants.

§15 Main Office at Acta D-V with Agneta Andersson as administrator (JP)

AA informed the board about her activities at the main office. The administrative burden is not too stressful. The official address of the NDA is now changed to Uppsala. Updates have been made on the website. AA also assists KZS with the financial reports and will help with the tax return (see §12).

§16 Website updates (JP, All)

JP asked AA to make several small changes to the website. No comments from the rest of the board. Some menus are not accessible when viewing the website on a smartphone, which should be fixed. The board recommends that pictures of the members of the Education Committee be added to their page. AA will make the required changes and fix the technical issues. JP will send AA an image for linking the website to www.nordicderm2019.com.

§17 Contributions to Forum for Nordic Dermato-Venereology (GJ, JP)

For the next issue, the board suggests that TA and the Education Committee submit a revised version of their report discussed in §14. JP will email TA to ask her to submit the article. GJ will invite the University hospitals in the Nordic countries to submit articles about their current research. PG is writing an article about psoriasis. GJ asked AA to find out the exact requirements to get Forum indexed on PubMed. JP asked AA to correct the name of the NDA on the website and cover of the journal.

§18 Other issues

GJ mentioned that the United Nations now include the Baltic States as part of the Nordic territory. For now, we wish to maintain open doors and close collaborations with the BADV and other neighboring societies.

§19 Next meeting (GJ, All)

The next meeting will be held in Geneva, Switzerland during the EADV Congress on Thursday, Sept. 14 starting with lunch at 12:00 and the board meeting from 13:00 to 15:00. JP will send out a doodle invitation to confirm everybody's participation. JP and KZS will also find an appropriate venue for the meeting. At the next meeting we will ask all board members to report from their respective national societies.

John Paoli
Secretary General