

NDA Board meeting minutes

Date: September 30, 2016 - 9:00-11:00 am

Place: Austria Trend Hotel Lassalle, Engerthstraße 173-175, 1020 Vienna, Austria - Room Donau

Attending board members: Tove Agner, Deirdre Nathalie Dufour, Petter Gjersvik, Gregor Jemec, John Paoli, Elisabet Reykdal Jóhannesdóttir, Kristin Ryggen, Teea Salmi, Kaisa Tasanen-Maatta, William Troensegaard (replacing the SSDV board members), Katarina Zak Stangeland.

Unable to attend: Bolli Bjarnason, Jan Cezary Sitek, Katarina Lundqvist, Elisabet Nylander, Sirkku Peltonen

- **Note:** All actions requiring follow-up are underlined. -

§10 Welcome and opening of the meeting (GJ)

GJ welcomed all present board members and opened the meeting.

§11 Approval of past board meeting minutes and review of all actions requiring follow-up (JP, GJ)

The board meeting minutes from Trondheim were reviewed by JP. All actions had been followed up and completed. The minutes were approved by the board.

§12 Economy (KZS)

KZS reviewed the current financial report from the society (Appendix 1). In summary, the NDA has a balanced economy with an appropriately sized capital buffer for future congresses and other activities. The second quarter showed a loss of approximately 58,000 SEK and we will be facing slightly higher expenses now with the costs of maintaining the Main Office (see §15). However, we are awaiting a positive result from the Nordic Congress of Dermatology and Venereology (NCDV) in Trondheim (see below). The total members equity as of 2016-09-23 was 1,349,170 SEK.

KR and PG presented the results from the NCDV in Trondheim, which was a great success in terms of organization, educational value, networking and economic result. In total, 354 delegates were registered including 290 paying participants. Among these, 43 were nurses. Approximately 65% of the delegates were from Norway, but there were >40 delegates from Finland and Denmark, respectively, and >60 delegates from Sweden. The final economic result should be ready soon and at the moment there seems to be a surplus from the meeting of approximately 230,000-250,000 NOK. The board congratulated KR and PG for their excellent work again. KR and PG will send the final economic results and information regarding the final surplus to KZS as soon as this is ready so that the NDA can invoice the Norwegian Society for Dermatology and Venereology 50% of the surplus.

§13 NCDV 2019 in Gothenburg (JP)

JP presented the plans for the NCDV 2019 in Gothenburg. The program format will be very similar to the congress in Trondheim. The Swedish Society of Dermatology and Venereology (SSDV) will have their Annual General Meeting for their members on the Wednesday morning

prior to the opening ceremony and will substitute the rest of their annual meeting with the Nordic one in 2019. The possible dates are April 10-12 or May 8-10. Some board members were in favor of the April dates and some preferred the May dates. We decided, however, to wait and see when the EADV Spring symposium would be held before making a decision. (Note: Just after the board meeting, JP attended the EADV Annual General Meeting where it was confirmed that there will not be an EADV Spring symposium in 2019 since the World Congress is held that year.)

JP had previously presented offers from two PCOs (CAP Partner and Resia) via email and is waiting for a third offer (MCI). The board will be informed about the preference of the President, the organizing committee and SSDV within the coming months. Two attractive venues have been identified and visited which have the capacity to fit the congress. Finally, potential members of the organizing committee were presented. JP will contact them in October to confirm their willingness to be involved. JP confirmed that nurses would be involved in the program and perhaps also have the possibility of organizing a parallel session solely for them. GJ proposed that patients and students also be involved in the program.

JP proposed the redaction of written guidelines on how a NCDV should be organized. There are a lot of unwritten rules and traditions regarding who hosts the NCDV (the national society with delegation of responsibilities to the President and the organizing committee), who carries the economic responsibilities (both the NDA and the national society hosting the meeting), how surpluses or deficits after the meeting are divided (50/50 split between the NDA and the host society), and so forth. The board approved the proposal. JP will write a draft and send it to the NDA board for approval. Subsequently, the national societies will also have to approve these guidelines.

§14 Report from the Education Committee (TA)

TA presented her report from the Education Committee (EC). The EC is happy with the results of both the Nordic Course on Skin Surgery and the Nordic Dermoscopy Course. The 1st Global Dermatology course will take place in October and the outcome will be evaluated thereafter. Ellen Mooney from Hafnarfjordur, Iceland and Ismini Vassilaki from Stockholm, Sweden have proposed a new “Virtual Dermatopathology” course. The first course would take place in Iceland in April or May 2017. The board confirms the need for a Nordic course on pathology and that we are content with the general concept and program. Nevertheless, concerns were raised regarding the fact that no PCO was managing the course. TA will email Dr. Mooney and ask her to contact CAP Partner or other PCO and adjust the budget accordingly.

The board also discussed the fact that all national societies (except Iceland who doesn't have a residency program) should apply for approval of the Nordic courses by the respective national organization that decides on what courses residents may include in their curriculum in order to become specialists. TA will contact the national societies to ensure that this is done.

§15 Main Office at Acta D-V with Agneta Andersson as administrator (JP)

JP confirmed the agreement signed with the new Main Office of the NDA at Acta D-V with Agneta Andersson (AA) as administrator. The Main Office's duties are detailed in the contract (Appendix 2). Towards the end of 2017, the board should discuss the costs of this arrangement in regards to the administrative burden prior to renewing the contract.

§16 Website updates (JP, All)

JP showed the partially updated website and the suggested further changes that will be made during the coming weeks by AA. The NDA logo has been changed and the layout and formatting will be adjusted to give the website a more professional and organized look. The national societies' logos will be included on the website, news and announcements added to the home page and images added in general to make the look a bit more attractive. Prior to this meeting,

the board agreed via email to create an email address so that any member of the Nordic societies can contact us: info@nordicdermatology.com. AA is already managing emails coming into its inbox. The board also agreed to maintain the website's URL ending in .com instead of changing it to .org.

§17 **Contributions to Forum for Nordic Dermato-Venereology (GJ, JP)**

JP and GJ will be in charge of securing regular contributions to Forum for Nordic Dermato-Venereology. We are entitled by contract (see Appendix 2) to at least 2 pages per issue. When required, JP and GJ will delegate the task of writing articles related to NDA activities to other members of the board, to the Education Committee or to course organizers, for example.

§18 **Other issues**

Two other issues were added to the agenda.

§18.1 **Reports from the NDA members**

Norwegian Society for Dermatology and Venereology: PG and KR informed the board about the problems they are confronted with now that residents will be offered permanent positions at hospitals. This system works in Sweden where the residents can be sent out to district hospitals if there aren't enough positions at the larger University hospitals. In Oslo, for example, this isn't possible. This may result in an inability to recruit new residents. Furthermore, the Norwegian Medical Association is no longer in charge of establishing the criteria to be met by residents to become specialists. The government has taken over this role instead, which limits the Norwegian society's possibility of influencing the curriculum and requirements of the residency program.

Finnish Dermatological Society: TS and KTM reported that the number of specialists in Finland is balanced. The Finnish Dermatological Society also celebrated their 100th anniversary recently.

Danish Dermatological Society: TA, DND and GJ confirmed that the Danish Dermatological Society has a new President: Lone Skov. A new and more formalized process for recruiting residents is being put into use. The society is also working with an ambitious project of writing treatment guidelines for the most common and important dermatological conditions.

Swedish Society of Dermatology and Venereology: WT and JP announced that the SSDV has a new board since May this year. Katarina Lundqvist is the new President succeeding JP. The SSDV is now on board with the project of hosting the NCDV in 2019. Several new education and research scholarships have been launched within the society, which also has a very good economy. The national website has recently been updated. A new and very appreciated magazine has also been created for all members.

Icelandic Dermatological Society: ERJ explained that the Icelandic Society, which recently celebrated its 50th anniversary, now has 20 members (18 active dermatologists). They are expecting one new member soon (a returning dermatologist from the USA). New elections will be held next year. ERJ was re-elected as President last year for an extra year.

§18.2 Contact details to the board members of the national societies: JP asks all NDA board members who are also representatives of the national societies's boards to email info@nordicdermatology.com the names of all board members of their respective national societies, their contact details including the preferred person to contact as well as the dates for the next election and duration of their terms. This will only need to be done once. When AA has received this, she will be able to follow-up on this information regularly so that we always have

an easy way of contacting the boards of our member societies with news, meeting minutes and announcements which should be posted on the respective websites.

§19 Next meeting (GJ, All)

The next meeting will be held at Copenhagen airport on Friday, March 31, 2017 from 10:30-12:30 ending with lunch.

John Paoli
Secretary General